

# Annual Report **2019**

CARING



CREATIVE



CONNECTED



*Humber Valley  
United Church*



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# Minister's Message

*Rev. Dr. Rick Tamas*

The Advocate, the Holy Spirit, whom the Father will send in my name, will teach you everything, and remind you of all that I have said to you (John 14:26). When they had prayed, the place in which they were gathered was shaken; and they were all filled with the Holy Spirit and spoke the word of God with boldness (Acts 4:31).

Indeed, the Holy Spirit has been made known to us, the congregation of HumberValley United Church, in very many ways this past year. The Spirit worked through us during our time of transition and discernment as members of the congregation took on new leadership roles, a strategic plan was approved and a search for permanent staff was initiated.

As your Acting Lead Minister since Rev. Dr. Ian Manson completed his work, I have supported the arts in worship while we explored new music, chancel drama, and a non-traditional approach to worship that in-

cluded children and youth. I have established meaningful connection with those who are struggling with their health, their life circumstances and with their faith as illustrated by one of our new programs, God on the Go, that I have passionately helped initiate and lead to success. I have visited with congregation members at home and in the hospital to maintain the church's connection with them.

We have been blessed with new members joining our congregation during the past year, new initiatives in ministry being explored, and a new passion for our faith being revealed.

The Spirit worked through us as we participated in the Dorothy Ley Hospice walk for palliative care and



we supported Sleeping Children Around the World. The Spirit worked through us as we ministered to "Affect Hope" ministries to alleviate suffering from Leprosy and as we provided funds to build water wells for those in need.

I feel blessed to have journeyed through this year serving as your leader in ministry. It has been a time of sustained healing while building foundations for a strong and hopeful future. I look forward to continuing to lead and serve.

May God continue to manifest in our lives through the Spirit and guide us to build a strong, meaningful and joyful church together.

*Blessings in God's love,  
Rick*

## Intentional Interim Minister

*Rev. Dr. Ian Manson*

The last months of my work at HumberValley between January and July of 2019 were productive and highly rewarding. In addition to regular Sunday morning preaching and worship leadership, and participating actively in a host of Board and congregational activities, much of my attention was focused on the development of a clear and coherent vision for HVUC's future. A thorough process was developed, and we proceeded as follows:

- Demographic data about the HVUC neighborhood that was collected during the summer of 2018 was reviewed and analyzed. Pertinent findings included:
  - o The percentage of senior citizens (21%) is higher than the city average (16%)
  - o The percentage in the 25-54 age bracket (38%) is lower than the city average (45%)
  - o An unusually high number of

young adults (age 20-34) still live with their parents. In fact, over half (54%) still live at home, compared to the city's rate of 34%.

- o 33% of people enjoy white wine, while 39% preferred red.
- Conversations were initiated with representatives of the many community groups that use space at HVUC, and we reviewed the information gathered at the "Community Round Table"



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## Intentional Interim Minister continued

forum of November 2018.

- The Transition Team focused on discovering how other Protestant congregations are responding to the changing Canadian context and experiencing renewal. There was a clear recognition that bodies like HVUC will need to embrace some significantly new ways of being if they want to survive.
- The TT then identified 14 congregations in the GTA that were known to be experiencing growth and renewal, and organized teams of two to visit these churches. 30 members and adherents of HVUC participated in this exercise – all visitors completed a detailed questionnaire – and a well-attended congregational forum was held in February 2019 in which learnings from these visits were shared. Follow-up visits with leaders of several churches occurred, and much was learned.
- Focus then turned to the congregation itself. A “Spiritual Gifts Inventory” was taken of the HVUC membership to help them discern more clearly the particular gifts and talents they’d been given, and how these gifts might be more fully developed and shared.
- Two congregational visioning sessions were organized in the spring of 2019 in which participants were asked to identify where and how they had experienced the Spirit of God to be working in their lives and church, and the areas of church life that they felt energy to develop.
- The Transition Team then consol-

idated this information and data, and presented a draft discussion document to the Leadership Council that identified three key foci that might profitably be developed in new ministry initiatives that could meet identified community needs and, hopefully, expand the HVUC family.

- Revisions were made to the proposal, and a special congregational meeting was held on



Sunday June 9 to discuss the document. The response was overwhelmingly positive, approval in principle was given to this Strategic Plan, and, after my departure, I learned (to my delight) that the congregation gave final (and unanimous) approval at a special congregational meeting this past fall.

- During this busy and productive time at HumberValley, it was a joy and privilege to share ministry with Rev. Dr. Rick Tamas, and to work with talented and

dedicated staff colleagues Jill Diane Fillion, Cheryl Drake, Anita Wakeman, Janet McColeman, Zoran Mrkovic, Dragan Mrkovic, Serjio Cicak, Claire Hatje, George Turnbull and Carla Sandrin. I very much appreciated the leadership and support of Board chair Deborah Turnbull; the hard-work and dedication of Transition Team members Constance Crosby, Ron Crago, Gail Cook-Bennett, Mary Moffat Johansson, Alanna Goodman, Rev. Dr. Rick Tamas and Rev. Deanna Wilson; and the skilled and faithful efforts of the HVUC Board.

As well, I will be forever grateful to the many HVUC people who made me welcome and offered support and encouragement along the way.

Of course, the Transition process at HVUC is ongoing. And while my departure was earlier than initially expected, I am delighted by the many new and exciting initiatives that have arisen over the last several months, and by your clear commitment to implementing the congregation's new vision in tangible and meaningful ways. May God bless you in the months and years ahead.

*Connected Creative Caring*

“The body of Christ, or the people that are the whole of humanity, are a team. The body is not supported by one person, but by all of us. We are one, we are strongest working together in unity. Teamwork is the key to living life in harmony, so that we can do God's will.” (1 Corinthians 12:14)

*Respectfully submitted,  
Rev. Dr. Ian Manson, Minister*



# Church Board

*Deborah Turnbull, Chair*

This year has been a time of getting down to the hard work of transition and transformation. We have worked together as a team led by our two ministers:

Rev. Dr. Rick Tamas, our Supply Minister who became our Acting Lead Minister (while continuing to be our Supply Minister) after Rev. Ian's early departure in August 2019; and Rev. Dr. Ian Manson, our Interim Minister who completed his work with us in August after helping us implement our new governance structure and helping us prepare our new Strategic Plan.

Our new governance structure came into effect at the AGM in May 2019. We have been learning on the job and the new Board structure seems to be working well. Thank you to each of you who now serves as either a director on the Board or as the chair or co-chair of one of our operating teams. We welcome anyone who is interested to join any one of these teams as "we are the church together."

Congratulations to Joan Belford, who was the recipient of the Fred Van der Vliet Award for 2019 and to Peter Morgan who was our Honourary Elder for 2019.

As in other years, thank you to all our volunteers who work so hard to help us live our mission as a caring creative and connected church. Thank you to each member who served on the Transition Team in 2019. Thank you to Jill Diane Filion for her inspiration, creativity, professionalism, musical prowess and leadership as our Director of Music.

Thank you to all our choir and handbell members, and carilloners, and to the volunteers who work in the kitchen and AV booth and to all our greeters, ushers and chancel guild members. Thank you to our Stephen Ministers for their one-on-one ministries and the hardworking UCW units and UCF group for their fundraising and outreach efforts. This church could not function without you.



Thank you to Rev. Mark Aitchison who continues to be our Volunteer Associate Minister (VAM). Thank you to Cheryl Drake who was our Coordinating Administrator until her retirement in June 2019 and to Kelly Wells who joined our team as the Church Administrator in August 2019. We are blessed that Cheryl

continues to give her time to our church as the Chair of our Hospitality team. Thank you to Zoran Mrkovic and his crew, Dragan Mrkovic, Sergio Cicak and Bennett Brubacher, for all they do to keep our building operating and for their friendly welcome to all who use our facilities. Also, thank you to Carla Sandrin, Anita Wakeman, Licia Meldrum, Claire Hatje, Michelle Madill, Allison McColeman, Janet McColeman, George Turnbull, and our soloists for all their excellent work on our behalf. Also thank you to Justin Mizgali and Bennett

Brubacher who were our summer students during the summer of 2019 and to Anne Pietropaolo who joined our team early in 2020.

I am so blessed to be the Chair of the Board and ask each of you to work together, in this continuing time of transition, for the short-term and long-term, sustainable health of our congregation and our expanding community of faith. Your faith inspires me and gives me the strength to carry out my responsibilities on your behalf while remembering: "Above all, love each other deeply, because love covers over a multitude of sins. Offer hospitality to one another without grumbling. Each of you should use whatever gift you have received to serve others, as faithful stewards of God's grace in its various forms."

*(1 Peter 4:8-10)*

*Respectfully submitted,  
Deborah Turnbull, Chair*



# Humber Valley United Church

## Staff & Statistics

### 2019

#### Staff

We are grateful for the hard work and devotion of our staff. We would like to thank the following staff members for their invaluable contributions to our church:



Minister: Rev. Dr. Rick Tamas, Acting Lead Minister  
 Intentional Interim Minister: Rev. Dr. Ian Manson (term completed in August)  
 Director of Music: Jill Diane Filion  
 Coordinating Administrator: Cheryl Drake (retired in June)  
 Administrator: Kelly Wells (began in August)  
 Room Bookings Coordinator: Janet McColeman  
 Audio-Visual Coordinator: George Turnbull  
 Communications Coordinator: Carla Sandrin (January to July)  
 Church School Leader: Claire Hatje (returned from maternity leave in December)  
 Youth and Young Families Coordinator: Licia Meldrum  
 Assistant Church School Leader: Michelle Madill  
 Church School Leader: Allison McColeman  
 Finance Officer: Anita Wakeman  
 Property Manager: Zoran Mrkovic  
 Sexton: Dragan Mrkovic  
 Sexton: Serdjo Cicak (January - July)  
 Summer Students: Bennett Brubacher & Justin Mizgali  
 Sexton: Bennett Brubacher (began in September)

#### Deaths

Marion Bland .....Feb. 21  
 Aileen McLindon .....June  
 Richard Albert .....June 11  
 Glenn Wright .....July 17  
 Jean Badke .....July 20  
 Norma Morris .....August 21  
 Mary Cunningham .....August 25  
 Reginald Smart .....September 1  
 Lee Kemp .....September 11  
 Frederick Torrie .....October 1  
 Patricia Mahr .....November 8  
 Margaret Turner .....December 16

#### Transfers

None

#### Weddings

Jaron Messer Hug & Suzanna Carol Killian .....Jan. 19  
 Alex Munene Mugo & Daina Wanjiku Kagoi ...Aug. 17  
 Ihor Stephanchuk & Mardi Rose Roback .....Sept. 1  
 Susan Vallescura & Vanderley .....Nov. 23

#### Baptisms

Trisha Jo-Ann Scoble .....March 24  
 Madilyn Grace Hatje .....May 12  
 Allison Taylor Cayen .....October 13

#### Membership

Number of Active Members .....177  
 Number of Non Resident Members .....108

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# Worship and Faith Formation

*Andrea Ostvik Van der Vliet, Chair*

## Committees in this ministry are:

- Worship and Music
- Sunday School (JAM – Jesus and Me)
- Youth Ministry
- Young Families Ministry
- Nursery
- Adult Education

## Mandate

Our mandate is to work with the Minister(s) and Director of Music to provide the best possible worship and music for the congregation.

- Provide four seasonal young family event days and welcome the community to attend, with the objective of increasing awareness of HV's JAM program.
- Provide a functional nursery and staff.
- Start a new Youth program intended to attract the 2019 Confirmation Class and Youth in the Community. Recruit an effective leader for this program.
- Provide a stimulating and educational adult evening faith based program

## Strategic Goal

The strategic goals for 2020 is to evaluate the effectiveness of the new ministries and strive to build on the early successes and key learnings.

Continue to strive for broadening appeal for all the programs in the Faith formation Ministries.

*Additional details about this ministry can be found in Appendix.*

*Respectfully submitted,*

*Andrea Ostvik Van der Vliet, Chair*



# Congregational and Community Life

*Sally Jo Martin and Barbara Clarke, Co-Chairs*

## Committees in this ministry

Committees in this ministry are: Pastoral Care, Stephen Ministry, Outreach, Hospitality and Fellowship, Elders, Communications, United Church Women, United Church Families and the Seniors' Committee.

## Mandate

The Pastoral Care team enjoys caring for those who because of mobility challenges are not able to come to worship services. They regularly visit seniors' Residences and with our minister and music director bring spiritual comfort to all those wishing to participate. They also assist our minister by

phoning and visiting those who are ill or bereaved. In December this committee organized a special evening of Comfort and Joy, with dinner and a short service, for those for whom Christmas was a sad time because of the loss of a loved one. The prayer chain and the sending of cards on special occasions are also part of the Pastoral Care team's work.

A related committee, the Stephen Ministry has been providing one-on-one support to walk with those experiencing serious challenges in their lives. Since 2016 Stephen ministers have provided Christian care to those in our community and every year they

each receive a minimum of 20 hours of continuing training and education. We have three Stephen leaders who are eager to help train those who are interested in becoming a Stephen minister.

The Outreach committee continues to support a number of charities and non-profits whose goals and purposes align with our mission to care for the world in a spirit of love. By informing us about great causes and offering opportunities to give to vetted charities through special, direct donations, church members have become aware of the good we are doing in the broader community even in the Third



## Congregational and Community Life continued

World. Funds for Outreach come mainly from the HumberValley United Church Capital fund, however; this past year congregants actually donated almost twice as much as we received from that fund.

The Hospitality and Fellowship committee organized many social events where everyone was welcome to enjoy fellowship and friendship. Many people from the community at large attended these events, such as the Welcome Back BBQ and Hoedown we held in September. The goal of all such events was to maintain connections between church members and promote good relationships with people in our neighbourhood and the renters at our church.

In 2019 the Elders committee saw Jean and Jim Koziak and Shelagh Chapman retire. We thank them for their years of devoted service. Maintaining ties with our members through phone calls and the distribution of the *Connections* newsletter is the primary responsibility of Elders although they all wear many other hats! This past year a project undertaken by Brian Goodman and Lynn Manning to see that our list of current members was brought up to date was an invaluable contribution to our church.

Overall the Communications team has been extremely busy this year as they reached out through new social media accounts to inform church members and those in our community of new programs and initiatives within our church that address needs not previously addressed. Creating our brand and understanding that we must connect with people outside our membership to show our caring spirit is their main objective. All advertising

of worship services and special events in the church will be overseen by the Communications committee as they have developed clear guidelines for such advertising. Our "Connections" newsletter was again ably edited by Susanne Hynes.

The United Church Women organization at our church continues to offer women small group programs for friendship and learning. Their fundraising efforts pay for equipment, repairs and improvements to the



church. They also supply coffee and goodies for our Coffee time after Sunday morning services.

United Church Families is a group of women who in 2019 helped prepare and serve meals at an Out of the Cold program in Etobicoke. They also support other charitable causes in our community such as Youth Without Shelter.

The new Seniors' committee was formed in 2019 as we planned to apply for some grant funding which would allow HumberValley United Church to initiate some new programs that would benefit seniors in

our community. Grants have been received from the United Church of Canada Foundation and the federal government.

Even before the grants were received, the committee began Seniors Fitness classes at the church and inter-generational activities such as the Homework Club and "Grams and Tots". More programs are planned with the assistance of our new coordinator, Anne Pietropaolo. We welcome her warmly to our church family and look forward to supporting new initiatives in 2020.

The Congregational and Community Life ministry looks back on a year filled with people saying a firm "Yes" to planning a future of reaching out to our neighbours and the world.

### Strategic Goals for 2020

In 2020 we are determined to maintain a Christian presence in our community and show God's love to others by serving needs not addressed by other organizations.

Seeking alternate sources of funding has allowed us to extend the caring we have for each other to many more people outside of our church family. We welcome them to become full participants in our journey and we are sure some of them will do just that. To feel at home and among friends is one of the most basic of human needs. We hope that more people will find this sense of community at HumberValley United Church.

*Detailed reports from each committee may be found in the Appendix B to this report.*

*Respectfully submitted,  
Sally Jo Martin and Barbara Clarke*

# Stewardship and Finance Ministry

*Gary Halpenny, Chair*

One component of the reorganization of the Board of Directors at last year's annual meeting led to the creation of the Stewardship and Finance Ministry under the direction of Gary Halpenny. This ministry is comprised of 3 main teams:

- Property and Audio Visual led by Peter White
- Stewardship & Finance led by Gary Halpenny
- Board of Trustees led by Allan Orr

Please note that this ministry is also charged with the responsibility of liaising with the Humber Valley Foundation headed by Dennis Schettler. The Foundation is an independent arms-length corporation. As such, it does not report to the Board.

The specific reports for each team can be found in Appendix C.

## Members

Your Stewardship and Finance Ministry chair is Gary Halpenny. The team members are:

Charlotte Browning, Bill Cahoon, Barbara Clarke, Howard Langstaff, Bob Kinnear, Joanne Moilliet, Alan Orr.

## Responsibilities

The S&F team is responsible for insuring that HVUC is able to fund its financial obligations to our staff, to the maintenance of our building, to the wider United Church and to the community we serve.

## 2019 Activity

After experiencing a very challenging year – both financially and operationally – in 2018, fiscal 2019 was a welcome breath of fresh air for all concerned. Our operating accounts went from a deficit of about \$94,000 in 2018 to a surplus of circa \$42,000 in 2019. Many factors contributed to the turnaround. However, the three key factors were:

- Overall congregational givings remained strong despite a small decline in the number of giving households.
- Payroll expenses were less than budget due to the earlier than expected departure of Rev. Manson.
- The church, unexpectedly, was rented for a week during the summer for a movie shoot which contributed about \$42,000 in

additional revenue.

- Without the movie shoot, we would have ended up in a break-even operating situation compared with a budgeted deficit of \$15,400.

## Goals for 2020

Our primary goal for the coming year is to work with the Board of Directors to manage income and expenses in a responsible way and to conscientiously support the Implementation Team as they begin to roll out the strategic plan approved by the congregation. This will mean that we can anticipate an operating deficit in 2020 but one that should be at a manageable level. With God's help and your support, we believe this will be achievable. Thank you to all of our congregants for your ongoing contributions of time, talent, and money.

*Respectfully submitted,  
Gary Halpenny, Chair*



# Financial Statements

*Joanne Moilliet, Treasurer*

## Sources and Uses of Funds as of December 31, 2019

| Sources of Funds                                    | 2018<br>Actuals | 2019<br>Actuals | 2020<br>Budget |
|---|-----------------|-----------------|----------------|
| PAR Givings   | 159,608         | 159,384         | 160,000        |
| Envelopes   | 122,074         | 122,060         | 110,000        |
| Stock Donations – tax receipt                       | 28,572          | 25,224          | 30,000         |
| Stock Donations – no tax receipt                    | 0               | 5,840           | 6,000          |
| Loose   | 2,791           | 3,036           | 3,000          |
| Net Proceeds from Events/Concerts                   | 16,238          | 17,203          | 20,000         |
| Fundraising – with tax receipt                      | 0               | 8,331           | 0              |
| Special Givings/Canada Helps Givings                | 7,754           | 5,544           | 4,000          |
| Use of Church                                       | 167,848         | 232,366         | 185,000        |
| Trustees  | 19,861          | 18,996          | 19,000         |
| HST Rebate  | 7,834           | 9,145           | 7,000          |
| Solar Revenue                                       | 6,170           | 7,081           | 7,000          |
| <b>Subtotal – Operating Revenues</b>                | <b>538,750</b>  | <b>614,210</b>  | <b>551,000</b> |
| Transfers in from HF's for Church Operations        | 4,570           | 5,000           | 5,000          |
| Transfers in from Grant HF's for Grant Programs     | 0               | 0               | 22,000         |
| Grant for Summer Students                           | 6,300           | 6,720           | 0              |
| Subtotal – Funds available for Church Operations    | <b>549,620</b>  | <b>625,935</b>  | <b>578,000</b> |
| Receipt for Outreach and Capital                    | 32,758          | 32,742          | 0              |
| Receipts for HF's – no tax receipt                  | 23,822          | 34,819          | 0              |
| Funds from Trustees and Foundation for 2018 deficit | 25,000          | 0               | 0              |
| Transfer of Capital to cover deficit                | 68,928          | 0               | 0              |
| <b>Total Sources of Funds</b>                       | <b>700,128</b>  | <b>693,491</b>  | <b>578,000</b> |

*Continued on next page*



## Financial Statements continued

continued - Sources and Uses of Funds as of December 31, 2019

| Sources of Funds   | 2018<br>Actuals | 2019<br>Actuals | 2020<br>Budget |
|--|-----------------|-----------------|----------------|
| <b>Expenditures</b>  |                 |                 |                |
| Payroll  | 448,912         | 382,001         | 358,000        |
| Overtime funded by Renters   | 17,246          | 16,865          | 15,000         |
| Overtime for Renters not fully paid for<br>by Renters                    | 1,583           | 3,708           | 1,500          |
| Overtime funded by Church groups   | 4,508           | 4,128           | 5,000          |
| Guest Ministers & Organists  | 250             | 2,300           | 6,500          |
| Worship  | 3,055           | 3,087           | 4,500          |
| Music (includes cost of soloists)  | 35,343          | 32,176          | 32,000         |
| Faith Formation - Sunday School &<br>Nursery                             | 1,026           | 910             | 2,200          |
| Faith Formation - Adults   |                 | 31              | 1,000          |
| Faith Formation – Youth and Young<br>Family Events                       |                 | 729             | 2,100          |
| Office   | 30,559          | 26,797          | 20,000         |
| Utilities  | 31,045          | 28,474          | 37,000         |
| Property and AV Equipment  | 24,466          | 34,174          | 29,200         |
| Regional Assessment  | 15,930          | 17,522          | 17,500         |
| Insurance and Bank Charges   | 11,237          | 12,098          | 13,000         |
| Hospitality/Fellowship   | 1,659           | 5,081           | 5,200          |
| Pastoral Care  | 258             | 624             | 1,000          |
| Elders   | 0               | 0               | 200            |
| Stephen Ministry   | 874             | 0               | 600            |
| Grant Funded Programming   | 0               | 0               | 26,000         |
| Mission and Service  | 8,869           | 7,344           | 6,000          |
| Communications (includes Connections)                                    | 0               | 114             | 3000           |
| Board  | 454             | 0               | 500            |
| Ministry & Personnel   | 1,264           | 492             | 1,000          |
| Transition Team  | 0               | 0               | 1,000          |
| Solar Equipment Depreciation   | 5,010           | 5,128           | 5,000          |
| <b>Subtotal Operating Expenses</b>                                       | <b>643,548</b>  | <b>583,783</b>  | <b>593,800</b> |
| <b>Operating Surplus/Deficit</b>   | <b>-93,928</b>  | <b>42,147</b>   | <b>-15,800</b> |
| Transfers of HF Receipts to HFs  | 56,580          | 67,561          |                |
| Transfer of Operating Surplus to Capital<br>Holding Funds and Finance HF |                 | 42,147          |                |
| <b>Total Operating Expenditures and<br/>Transfers to HFs</b>             | <b>700,128</b>  | <b>693,491</b>  |                |
| <b>Total Sources of Funds less Expenses<br/>and Transfers to HFs</b>     | <b>0</b>        | <b>0</b>        |                |

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## Financial Statements continued

### Balance Sheet as of December 31, 2019

|                                      |                |
|--------------------------------------|----------------|
| <b>ASSETS</b>                        |                |
| Cash - Capital Savings Account       | 22,701         |
| - Current and payroll accounts       | 122,604        |
| Capital Funds invested with Trustees | 90,954         |
| Receipts not deposited               | 16,696         |
| Accounts Receivable – Trustees       | 2,682          |
| - HST and other                      | 11,267         |
| Solar Equipment                      | 19,190         |
| <b>TOTAL ASSETS</b>                  | <b>286,094</b> |
|                                      |                |
| <b>LIABILITIES</b>                   |                |
| UCC Solar Loan                       | 19,444         |
| Accounts Payable                     | 5,418          |
| Holding Fund Balances – see note 1   | 261,232        |
| <b>TOTAL LIABILITIES</b>             | <b>286,094</b> |
|                                      |                |
| <b>EQUITY</b>                        |                |
| Previous Year End Equity             | 0              |
| Current Year Income                  | 0              |
| <b>TOTAL EQUITY</b>                  | <b>0</b>       |
|                                      |                |
| <b>TOTAL LIABILITIES AND EQUITY</b>  | <b>286,094</b> |

Notes: 1. See separate Holding Fund and Capital Campaign report for details of current year receipts and expenditures.

## Financial Statements continued

### Holding Fund details as of December 31, 2019

| <b>HOLDING FUND</b>                              | <b>As of Dec. 31/18</b> | <b>Receipts</b> | <b>Expenditures</b> | <b>As of Dec. 31/19</b> |
|--|-------------------------|-----------------|---------------------|-------------------------|
| HF - Memorial Fund                               | 14,757                  | 2,690           | 5,418               | 12,029                  |
| HF - Security Project                            | 5,978                   | 0               | 0                   | 5,978                   |
| HF - Capital Campaign - see note 1 & 2           | 144,488                 | 5,300           | -22,896             | 172,684                 |
| HF – Purse                                       | 0                       | 3,130           | 3,130               | 0                       |
| HF – Transformation Fund & Emerging Spirit Grant | 75                      | 2,896           | 471                 | 2,500                   |
| HF – Soloist                                     | 0                       | 5,000           | 5,000               | 0                       |
| HF - Music                                       | 9,876                   | 0               | 0                   | 9,876                   |
| HF – Flood Insurance Receipts and Repairs        | 1,079                   | 0               | 0                   | 1,079                   |
| HF - New Lighting                                | 364                     | 0               | 0                   | 364                     |
| HF – Sanctuary Windows                           | 18,778                  | 95              | 2,035               | 16,838                  |
| HF – Observer                                    | 0                       | 100             | 100                 | 0                       |
| HF – Steed Hall                                  | 1,000                   | 0               | 0                   | 1,000                   |
| HF – Watt & Foundation Memorial.                 | 847                     | 0               | 0                   | 847                     |
| HF – Parking Lot Repairs                         | 376                     | 0               | 376                 | 0                       |
| HF – UCW   | 953                     | 323             | 1,276               | 0                       |
| HF – Vintage Fitness                             | 0                       | 1,108           | 339                 | 769                     |
| HF – Finance                                     | 0                       | 2,825           | 0                   | 2,825                   |
| HF – Mindwerx Church Repairs                     | 1,925                   | 0               | 0                   | 1,925                   |
| HF – Easter Flowers                              | 0                       | 1,120           | 642                 | 478                     |
| HF – Seeds of Hope – Sr. Programming             | 0                       | 19,500          | 0                   | 19,500                  |



## Financial Statements continued

continued - Holding Fund details as of December 31, 2019

| HOLDING FUND  | As of Dec. 31/18 | Receipts      | Expenditures  | As of Dec. 31/19 |
|---|------------------|---------------|---------------|------------------|
| <b>Outreach Donations</b>                                 |                  |               |               |                  |
| HF – UCF Out of the Cold                                  | 58               | 10,000        | 10,000        | 58               |
| HF - Water Well   | 6,438            | 8,645         | 6,438         | 8,645            |
| HF - Benevolent Fund                                      | 2,349            | 20            | 75            | 2,294            |
| HF - White Gift   | 315              | 140           | 455           | 0                |
| HF - Youth without Shelter                                | 2,719            | 1,030         | 2,432         | 1,317            |
| HF - Leprosy  | 0                | 2,405         | 2,255         | 150              |
| HF - Outreach - includes African Business Women           | 0                | 7,000         | 7,000         | 0                |
| HF – Camp Scugog  | 0                | 1,665         | 1,665         | 0                |
| HF – Sparrow Lake   | 0                | 525           | 600           | -75              |
| HF – SCAW   | 0                | 205           | 205           | 0                |
| HF – ScotiaBank Walk                                      | 210              |               | 210           | 0                |
| HF – Neema Child Project                                  | 0                | 3,110         | 3,010         | 100              |
| HF – Dorothy Ley Hospice                                  | 138              | 2,295         | 2,383         | 50               |
| <b>Total Outreach Donations and Expenditures – note 2</b> | <b>12,227</b>    | <b>37,040</b> | <b>36,728</b> | <b>12,514</b>    |
| <b>Total Holding Funds</b>                                | <b>212,723</b>   |               |               | <b>261,232</b>   |

Notes:

1. See separate Capital Campaign report for details of Capital receipts and expenditures
2. Capital Fund expenses are net after surplus funds of \$39,322 were returned that were used in 2018 to fund an operating deficit; and expenditures include additional outreach payments funded from capital funds.

## Financial Statements continued

### Capital Campaign Funds Summary

|   |      |                    |                        |
|---|------|--------------------|------------------------|
| Total Funds received as of Dec. 31, 2018  |      |                    | 522,561                |
| Funds Received in 2019  |      |                    | 5,300                  |
| Total Funds Available as of Dec. 31, 2019   |      |                    | <b>527,861</b>         |
|   |      |                    |                        |
|   |      |                    |                        |
| <b>Allocations</b>  |      | <b>Funds Spent</b> | <b>Funds Available</b> |
| <b>Ministry and Stewardship (42% allocation)</b>  |      |                    | 221,760                |
|   | 2013 | 75,159             |                        |
|   | 2014 | 50,987             |                        |
|   | 2015 | 524                |                        |
|   | 2016 | 47,619             |                        |
|   | 2017 | -18,002            |                        |
|   | 2018 | 29,374             |                        |
|   | 2019 | -14,715            |                        |
| Funds Remaining   |      |                    | 50,814                 |
|   |      |                    |                        |
| <b>Capital Improvements (33% allocation)</b>  |      |                    | 174,161                |
|   | 2013 | 33,370             |                        |
|   | 2014 | 28,835             |                        |
|   | 2015 | 0                  |                        |
|   | 2016 | 19,367             |                        |
|   | 2017 | -4,916             |                        |
|   | 2018 | 22,746             |                        |
|   | 2019 | -12,976            |                        |
| Funds Remaining   |      |                    | 87,735                 |
|   |      |                    |                        |
| <b>Outreach (25% allocation)</b>  |      |                    | 131,940                |
|   | 2014 | 17,328             |                        |
|   | 2015 | 15,000             |                        |
|   | 2016 | 21,500             |                        |
|   | 2017 | 15,652             |                        |
|   | 2018 | 23,530             |                        |
|   | 2019 | 4,795              |                        |
| Funds Remaining   |      |                    | 34,135                 |
| <b>Total Spent/Total Funds Remaining (note: some remaining funds have been allocated for certain initiatives)</b> |      | <b>355,177</b>     | <b>172,684</b>         |

# Trustees

Allan Orr

The Board of Trustees of HVUC is responsible for the safe and secure administration of all church assets and property. This means that we ensure that all church facilities and buildings are adequately insured, are in good condition, are well maintained, and used for appropriate purposes. We also manage general and specific restricted funds belonging to the congregation.

As at December 31st, 2019, the Trustees had \$861,608 under administration, with the money held in three funds.

## General and Specific Fund

\$99,160 for loans and expenses judged to be relevant to enhancing the interests and well-being of HVUC. During 2019, there was no transfer from these funds made to the church.

## Capital Fund

\$98,589 is the fund held as part of the 2012 campaign "60 and Beyond". This money is to be held while the executive Committee decides on its application. Funds raised to Dec 31, 2012 (\$235,000) were transferred to the Trustees to be invested and held for the church's use. During 2013 and 2014 \$33,000 and \$100,000 of such funds were transferred back to the church. During 2016 additional money were transferred into this fund accounting for most of the increase of \$90,218. During 2018, the trustees transferred \$125,000 from this fund to support the operations of the church. There were no transfers from this fund made to the church in 2019.

## Manse Capital Fund

\$663,860 and is restricted so that the principle is held in trust, and all related investment income is used solely to augment/support HVUC ministerial costs. These activities allowed the Trustees to contribute \$21,391 in 2019 to cover ministerial costs.

The Trustees maintain an Investment Committee to manage and oversee our investments, particularly the Manse Capital Fund.

## Your Trustees are

Kathleen Black (Treasurer)  
Charlotte Browning  
Ruth Johnson  
Rob Kinnear  
Ted Loewen  
Allan Orr (Chair)  
Dennis Schettler  
Murray Smith

## Humber Valley Church Statement of Financial Position of Funds under the Administration of the Board of Trustees

Prepared without Audit as at December 31, 2019  
(with comparative figures as at December 31, 2018)

|  | 2019           | 2018           |
|--|----------------|----------------|
|  | <u>TOTAL</u>   | <u>TOTAL</u>   |
|  | \$             | \$             |
| <b>ASSETS</b>                                |                |                |
| Cash and cash equivalents                    | 252,332        | 332,551        |
| Due from broker                              | 2,283          | 1,198          |
| Investments (Note 2)                         | 614,599        | 505,435        |
|  | <u>869,213</u> | <u>839,184</u> |
| <b>LIABILITIES</b>                           |                |                |
| Accounts Payable                             | 2,530          | 4,974          |
| Accounts payable to Church                   | 5,075          | 17,271         |
| Accounts payable to Humber Valley Foundation | -              | -              |
|  | <u>7,605</u>   | <u>22,245</u>  |
| <b>FUNDS (Note 1)</b>                        |                |                |
| Balance December 31                          | <u>861,608</u> | <u>816,939</u> |
|  | <u>869,213</u> | <u>839,184</u> |



## Trustees continued

### Humber Valley Church Statement of Income and Expenditures of Funds under the Administration of the Board of Trustees (prepared without audit) for the Year Ended December 31, 2019 (with comparative figures for 2018)

|   | 2019                         |                 |                          |                | 2018                         |                 |                          |                |
|---|------------------------------|-----------------|--------------------------|----------------|------------------------------|-----------------|--------------------------|----------------|
|   | General &<br>Special<br>Fund | Capital<br>Fund | Manse<br>Capital<br>Fund | TOTAL          | General &<br>Special<br>Fund | Capital<br>Fund | Manse<br>Capital<br>Fund | TOTAL          |
|   | \$                           | \$              | \$                       | \$             | \$                           | \$              | \$                       | \$             |
| <b>INCOME</b>                                   |                              |                 |                          |                |                              |                 |                          |                |
| Interest  | 522                          | 506             | 3,517                    | 4,545          | 446                          | 449             | 2,617                    | 3,512          |
| Dividends                                       | 2,652                        | 2,571           | 17,873                   | 23,097         | 2,940                        | 3,256           | 17,244                   | 23,440         |
| Gifts   | 202                          |                 |                          | 202            | 260                          |                 |                          | 260            |
| Unrealized gain (loss) on securities            | 4,699                        | 4,557           | 31,671                   | 40,927         | (9,278)                      | (7,511)         | (54,424)                 | (71,213)       |
| Realized gain (loss) on securities (Note 2)     | 0                            | 0               | 0                        | -              | 7,090                        | 5,740           | 41,589                   | 54,419         |
| Transfer from Humber Valley Church (Note 1)     |                              | -               |                          | -              |                              |                 |                          |                |
|   | <u>8,075</u>                 | <u>7,634</u>    | <u>53,062</u>            | <u>68,771</u>  | <u>1,458</u>                 | <u>1,934</u>    | <u>7,026</u>             | <u>10,418</u>  |
| <b>EXPENDITURES</b>                             |                              |                 |                          |                |                              |                 |                          |                |
| Transfers to Humber Valley Church (Note 1)      | -                            | -               | 21,391                   | 21,391         | 15,000                       | 125,000         | 19,861                   | 159,861        |
| Audit and Appraisal Fees                        | 2,500                        |                 |                          | 2,500          | 2,500                        |                 |                          | 2,500          |
| Bank Charges & Sundry                           | 210                          |                 |                          | 210            | 123                          |                 |                          | 123            |
|   | <u>2,710</u>                 | <u>-</u>        | <u>21,391</u>            | <u>24,101</u>  | <u>17,623</u>                | <u>125,000</u>  | <u>19,861</u>            | <u>162,484</u> |
| Excess (deficiency) of Income over Expenditures | 5,365                        | 7,634           | 31,671                   | 44,670         | (16,165)                     | (123,066)       | (12,835)                 | (152,066)      |
| Fund Balance, Beginning of Year                 | 93,795                       | 90,955          | 632,189                  | 816,939        | 109,960                      | 214,021         | 645,023                  | 969,005        |
| Fund Balance, End of Year                       | <u>99,160</u>                | <u>98,589</u>   | <u>663,860</u>           | <u>861,608</u> | <u>93,795</u>                | <u>90,955</u>   | <u>632,189</u>           | <u>816,939</u> |

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## *Trustees continued*

### **Humber Valley Church Notes to the Financial Statements of the Board of Trustees** (prepared without audit) for the Year Ended December 31, 2019

#### **1 FUNDS**

##### **a) GENERAL AND SPECIAL FUND**

There are no restrictions on the application of the capital and income of this Fund.

Designated donations and transfers established a capital fund for the provision of loans deemed appropriate and necessary to advance the interests of the congregation.

There are no restrictions on the application of the undesignated bequests.

During 2005, the Fund advanced \$50,000 to ministerial staff as a non - interest bearing loan to facilitate the purchase of a residence. This loan was repaid in 2010.

During 2018, the Trustees approved a special transfer of \$15,000 from this fund to the church

##### **b) CAPITAL FUND**

During 2012 the church celebrated Sixty and Beyond. Funds raised to Dec 31 2012 (\$235,000) were transferred to the Trustees to be invested and held for the church's use.

During 2013, \$33,000 of such funds were transferred back to the church.

During 2014, \$100,000 of such funds were transferred back to the church.

During 2016, the church received a donation and transferred \$75,842.95 to the Trustees to be invested and held for the church's use

During 2018, \$125,000 of such funds were transferred back to the church.

##### **c) MANSE CAPITAL FUND**

The Fund consists of the proceeds, less applicable expenses, from the sale of the manse property. As required by the United Church of Canada, the Fund must be accounted for separately, with the investment income therefrom to be used only to provide ministerial housing. Gains on the sale of securities have been accumulated in the Fund.

During 2010 the Board of Trustees received \$203,840 from the Manse Fund formerly held by St. Luke's United Church.

During the year \$21,391 (2018 -\$19,861) was paid or accrued as payable to the Church to be applied to housing allowance costs.

*Continued on next page*

## Trustees continued

### 2 INVESTMENTS

Details of the equities held at year end:

|                              | Cost<br>\$     | Market Value<br>\$ |
|------------------------------|----------------|--------------------|
| Stocks:                      |                |                    |
| 1,200 Algonquin Power        | 16,698         | 22,020             |
| 1000 BCE                     | 47,812         | 60,100             |
| 500 Brookfield Renew Energy  | 16,305         | 30,055             |
| 400 Emera Incorporated       | 22,046         | 22,220             |
| 400 Enbridge Inc.            | 19,644         | 20,652             |
| 100 Fairfax Holdings Ltd.    | 19,587         | 60,800             |
| 2,000 H&R Reit- stapled unit | 47,512         | 42,140             |
| 1,000 Melcor Reit            | 10,734         | 8,060              |
| 500 Northland Power          | 11,637         | 13,565             |
| 800 Power Corp               | 26,552         | 26,640             |
| 1,500 Pfizer                 | 29,412         | 76,167             |
| 1,000 Sienna Senior Living   | 18,079         | 18,210             |
| 280 Suncor Energy            | 42,470         | 11,878             |
| 600 Telus                    | 25,646         | 30,132             |
| 2,000 Toronto Dominion       | 86,925         | 145,620            |
| 400 Units Granite Reit       | 26,546         | 26,339             |
|                              | <u>467,606</u> | <u>614,599</u>     |

During 2018, the following stocks transactions occurred:

|                           | Proceeds      | Book Value    | Gain(loss)    |
|---------------------------|---------------|---------------|---------------|
| 100 Fairfax Holdings Ltd. | 74,006        | 19,587        | 54,419        |
|                           | <u>74,006</u> | <u>19,587</u> | <u>54,419</u> |

### 3 CHARITABLE STATUS

Humber Valley United Church is a registered charity under the Income Tax Act (Canada) and, as such, is exempt from income taxes.

### 4 STATEMENT OF CHANGES IN FINANCIAL POSITION

No statement of changes in financial position has been presented as the information is disclosed elsewhere in the financial statements.

### 5 AUDITED FINANCIAL STATEMENTS

The 2017 and 2018 financial statements have been audited and are available for perusal at the Church office. The 2019 financial statements will be audited in due course.

# Transition/Implementation Team

*Constance Crosby, Chair*

2019 was a very busy year for the Transition Team and the congregation. The work of a Transition Team in the United Church of Canada is to support the Interim Minister and the Board during a transition period. Our transition period started in November 2017 when Conference assigned specific work to Humber Valley United.

## 2019 – Interim Ministry period

Rev. Ian Manson was appointed to be Intentional Interim Minister of HVUC in May of 2018 for a two-year period. Assisted by the Transition Team, Rev. Manson continued in 2019 to lead the congregation in

long-term health of the congregation.

- The Interim Minister assist the Board to develop a governance model, including a nomination process, appropriate to their situation with established terms of office that would be adhered to.

## Governance

By early 2019 a new streamlined governance model had just been worked out, and approved by the congregation, and the Board acting as a nominating committee with the transition team worked to nominate persons to those proposed positions prior to the May Annual General Meeting. Ten directors were elected,

congregation participated. We learned a lot and came back inspired by churches that had made strong efforts to include their community and revitalize their congregations. We shared our learnings with the congregation at a standing room only meeting in February and held visioning sessions – April 14th, May 5th (at AGM), and May 26th where the congregation came together on a view that led to the development and later adoption in September of a Strategic Plan for HVUC, clarifying goals for the next 3-5 years. The Board approved this strategic plan in July, as did the congregation in September. The most obvious planks of the plan are:

- 1 to provide modern worship opportunities;
- 2 to start new ministry initiatives for children, youth and families, and;
- 3 to expand the seniors ministry program, to be augmented by “welcoming” initiatives, reach-out to the community, and support for small groups.

## 2019 – Saying Farewell to our Interim Minister

In June Rev. Ian petitioned for an early termination of our Interim Ministry period originally expected to continue until mid-2020 or longer. Rev. Ian believed that the congregation had made very significant progress, and had been materially aided by his team Minister, Rev. Rick Tamas. With personal reasons to call him away, he submitted to the Communities of Faith Commission of Region 10 (now *Shining Waters*) a final report of 24 pages is available to view in the HVUC office in hard copy. The Intentional Interim Period ended in August 2019. *Continued*

HVUC Annual Report - 21

**Members of the congregation be engaged in clarifying the HVUC vision and mission, emphasizing its goals for the next three years**

**The Interim Minister assist the Board and congregation in dealing with: (a) governance (b) conflict (c) healing (d) reconciliation (e) communication, in ways that, in the opinion of the Interim Minister, seem appropriate to the situation and are for the long-term health of the congregation**

**The Interim Minister assist the Board to develop a governance model, including a nomination process, appropriate to their situation with established terms office that would be adhered to**

performing elements of the work set out by the Conference report of November 2017:

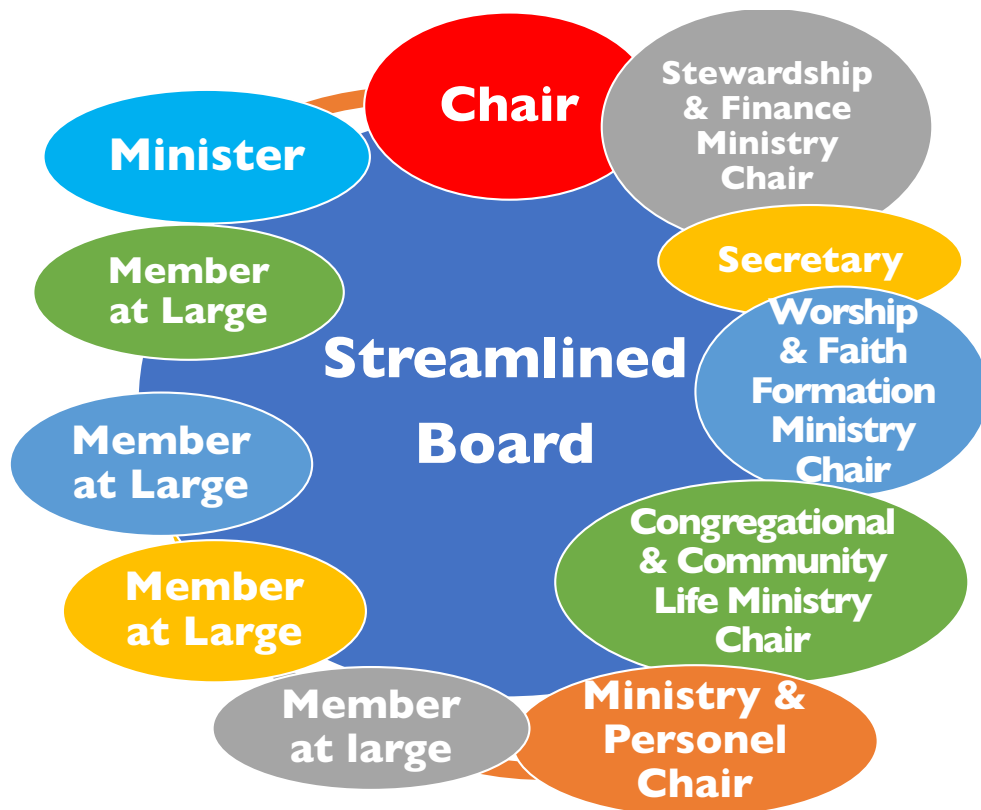
- Members of the congregation be engaged in clarifying the HVUC vision and mission, emphasizing its goals for the next three years.
- The Interim Minister assist the Board and congregation in dealing with: (a) governance (b) conflict (c) healing (d) reconciliation (e) communication, in ways that, in the opinion of the Interim Minister, seem appropriate to the situation and are for the

with staggered terms, replacing a representative structure with 20+ members. Four of those positions also led different ministries: Stewardship; Worship; Congregation & Community Life; and Ministry and Personnel.

## Vision, Mission and Strategic Plan

The Transition Team initiated a plan for some congregants to visit churches that are sustaining themselves or growing. We were encouraged by the fact that over 30 in the





### 2019 – Transition Team – Second Phase (TT2)

Upon completion of the Intentional Interim Ministry, the Transition Team work was also completed. Heeding advice of others having gone through a vigorous strategic planning phase, the Board requested the Transition Team to continue in a new role of assisting with the implementation work required for the Strategic Plan. The terms of reference were Board approved in October 2019:

“The role of the Transition Team 2

is to recommend to the Board programs and actions required for the implementation of the Strategic Plan after appropriate consultation; and to implement such actions as approved by the Board from time to time:

- Second Service – Timing and initial planning, including Children’s programming relevant to second service.
- Financing the Strategic Plan – work with Stewardship committee to recommend mechanisms

to finance the plan.

- Budgeting for programs –work with Stewardship committee to recommend appropriate budgets for plan implementation, and systems of reporting.
- Grant applications – recommend and prepare grant applications, and methods for monitoring grant expenditures.
- Determining Priorities in Search and Timing/Search Committee Process for Minister(s) and other Personnel needed for the Strategic Plan.
- Senior’s Programming - coordinate with Board and other committees where related to the strategic plan.
- Cluster –coordinate with Board and others to encourage and enhance communication and joint programming with neighbor churches.
- Welcoming Initiative – program and plan welcoming initiative.
- Branding/Marketing initiative- joint with Communications Committee for appropriate branding and marketing for strategic initiative”

### Worship & Faith Formation Ministry

- Worship & Music
- Faith Formation of Children & Adults

### Stewardship & Finance Ministry

- Finance & Treasurer
- Property
- Liaison with Trustees
- Liaison with Foundation

### Ministry & Personnel Committee

- Support & oversight of ministers(s) and staff

### Congregation & Community Life Ministry

- Pastoral Care & Stephen Ministry
- Outreach
- Hospitality
- Elders
- Communications
- UCW
- UCF

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## *Transition/Implementation Team continued*

From October through the end of the year, the TT2:

- investigated how financing could be obtained from the United Church of Canada through grants, and how long-term bank financing might be made available should it be needed, in conjunction with the Stewardship team and Trustee team;
- finalized 'Living Faith Story', the necessary document to be placed on the new Churchhub (UCC's internal website for hiring ministers), with the help of the Communications team and input from many (and particularly its excellent writer Susanne Hynes) (thanks!);
- continued to visit churches to gather from their experience on implementation, having visited both Wellington Square in Burlington, and Lawrence Park for their invaluable assistance;
- envisioned a structure for the two full-time equivalent Ministers authorized by the strategic plan;
- proposed staff structure and names for the Search team and chair;
- prepared a job description for a lead minister position;
- submitted grant applications for grants for seniors, youth, and an alternate service.

In 2020, the team has continued to work on the above, as well as Welcoming Initiatives, more grants, structuring a Young Adults support group, and coaching for youth programs and family programs. We are a little slowed down by Covid-19 and hope to get back to it soon.

Thank you to the Transition team and the TT2 for its very hard work over this period: Deanna Wilson (Transition Team only), Gail Cook-Bennett, Ron Crago, Alanna Goodman, Mary Moffat Johansson, Deb Turnbull, with the support of Rev. Dr. Rick Tamas (ex-officio).

*Respectfully submitted,  
Constance Crosby (Chair)*

## **Ministry and Personnel**

*Ted Loewen, Chair*

### **The Committee**

Members of the committee are: Ted Loewen, Charlotte Browning, Susanne Hynes, David Kitchen, Joan Schettler.

The Committee generally meets monthly or as required.

### **Goals**

The M&P team's goal is to strive "to provide a working environment where people can enjoy their work and realize the contribution they are making toward living out God's mission in the world" as directed in the United Church manual. Accomplishing this goal includes being available for consultation and supporting our staff in various ways, advocating for fair compensation and benefits, providing training and development opportunities while also ensuring that

the requirements of the congregation are met. Staff job description and contracts are prepared for new staff or updated for existing staff. Also, performance reviews are performed and documented annually. Each staff member has an M&P liaison, to enhance communication.

### **Staff Update**

Rev. Dr. Ian Manson, Cheryl Drake, Carla Sandrin, Serdjo Cicak and Allison McColeman left the employment of HVUC during the year. We thank them for their dedicated and outstanding service to HVUC and wish them well in their future endeavours.

We have been pleased to welcome Janet McColeman, Kelly Wells, Licia Meldrum, Claire Hatje and Bennett Brubacher who have joined our staff during the year.

Applications for two summer students under the Canada Summer Jobs program were approved and Justin Mizgala joined us to assist with administrative as well as special research projects and Bennett Brubacher assisted with building and property maintenance.

### **Thank You**

Thank you to all the M&P members for diligently working on achieving the team goals for the year.

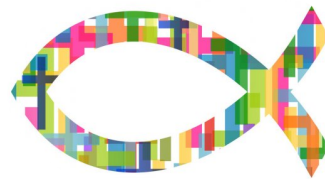
This congregation is blessed to have the services of a devoted staff who work hard throughout the year toward our mission.

*Respectfully submitted,  
Ted Loewen, Chair*

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# Shining Waters

*Gail Hamblin and Wilma Crago, Co-chairs*



## Creation of Shining Waters

On January 1, 2019, the Shining Waters Region was born. Humber Valley United Church is part of this region. This development was in response to governance changes made by the United Church of Canada. You were made aware of the proposed changes and voted on them via remits. The results of those votes led to the changes in governance.

In place of 4 courts of the church there are now 3 – the General Council, the Regions, of which Shining Waters is one, and Communities of Faith, of which Humber Valley is one. Prior to January 1, 2019, we were part of South West Presbytery. This court of the church has been eliminated.

New policies have been put in place by the Region. One example of a new policy is the requirement that each Community of Faith write a Living Faith Story when they begin the process of calling a new minister. Since we are currently involved in this process of calling a Lead Minister, we are using the new policy which has changed markedly. Your Transition

Team has written a Living Faith Story which you approved as a congregation. You should be very familiar with this document if you want to know what is going on in your church. This document is a new requirement of the pastoral relations policies established by the United Church.

Shining Waters website has a Community Information Board which assists Communities of Faith to advertise any of its events open to all in the Region. You can access this and much more by googling Shining Waters Region and clicking on the Events tab. As a church we need to tune in to the work of our region, as there are some exciting initiatives happening. One we are involved in is the establishment of a cluster of 14 churches in our immediate vicinity. Representatives from each church gather every two months to discuss issues of common interest. To date they have developed a program for grade school children to attend on PD days. This program is offered at 5 churches in succession for the school year. There are also ongoing discussions about combining our collective

purchasing power to achieve financial savings on things we all purchase. At a recent meeting EDGE was invited to provide information about property issues. EDGE is a United Church organization which works with new and renewing ministries, and assists with property financial innovation. Through the EDGE website one can access webinars on a wide variety of topics.

## Affirming Church

Humber Valley is pursuing an initiative to become an affirming church. There are resources available through the Shining Waters Affirming Ministries.

## Annual Meeting Of Shining Waters

Shining Waters Regional Council annual meeting will be held in Thornhill on the weekend of May 22, 23, and 24, 2020. Anyone interested in attending should watch the website for registration information.

*Respectfully submitted,  
Gail Hamblin and Wilma Crago*

# Chancel Guild

*Sue Hillery, Chair*

## Accomplishments for 2019

This past year the Chancel Guild prepared the Chancel and provided bread and grape juice for Communion on 7 occasions. In response to hygienic concerns, the juice is now being served at the front of the church in the small Communion cups instead of having the congregation dip the bread into a communal cup. Brian Goodman has kindly assisted me with the preparation and he also initiated the provi-

sion of gluten-free bread for those requiring it. Those who are unable to come to the front of the church are served in their seats by the minister.

## Thank you

I would like to thank Gayle Taylor and Marg Wallis for changing the antependia (the coloured cloths on the altar, pulpit and lectern) throughout the church year. It is one of those behind the scenes jobs that is important

but often goes unacknowledged.

And also thanks to Carolyn Whiteside and her committee who do such a beautiful job of decorating the sanctuary for special occasions - Easter, Thanksgiving and Christmas. It makes the worship experience just that much more meaningful and uplifting.

*Respectfully submitted,  
Sue Hillery, Chair*

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# Community Groups and Renters

*Janet McColeman, Room Bookings Coordinator*

Groups who occupied various meeting spaces at the church during 2019 are:

3253 Production Services, Inc  
AfterDinnerMints  
Awake Picture Productions Inc  
Biscuit Filmworks LLC  
Book Club - Private Group  
CAABWA  
Canadian Croatian Choral Society  
City of Toronto - Planning  
DGC - Film Production  
Dmitry Graziani - rehearsal  
ECULINKS  
Elections Canada  
Encan International - Auctions  
Etobicoke Camera Club  
Etobicoke Centennial Choir  
Etobicoke Centre PC Association  
Etobicoke Philharmonic Orchestra  
Etobicoke Wellnes Fair  
Filipok Educational Centre  
Firm Believers  
Frank Content (Film Prod)  
Girl Guides of Canada - Sparks 44th,  
Guides 509th  
Goodyear Toastmasters Club

Hillside Montessori  
Humber Glen Trefoil Guild  
Humber Valley Duplicate Bridge  
Humber Valley Village Residents  
Assoc.  
Humber Valley Junior Middle School  
International Auctions  
Sportives  
Italo Bambini Italian Camp  
Kenyan Global Church  
Kingsway Group AA  
Mad Science  
Maile Spirits - Film Co.  
Mary Ursa (private rehearsal)  
Michele's Tai Chi (Tuesdays)  
Mindwerx4kids  
Mira Omura (private rehearsal)  
MS Chat Room  
MUMNET (MetroMothersNetwork)  
Neighbour Note  
Northern Lights Direct Inc  
Ontario Pops Orchestra  
PedalHeads Bike Camps Inc.  
Piano Recital - Iva Gerlich

Piano Recital - Leslie Reid  
Pianotekneek  
Probus Etobicoke Bridge Group  
Richview Field Planning Committee  
Sequoia International Content  
Someplace Nice Inc  
Sparrow Lake Camp  
T5 Condor 2 Productions  
Tai Chi - Michele Cheung  
Tai Chi Holistic Healing Sanctuary  
The Harmony Singers  
Toastmasters Phoenix-Toronto  
Toronto Cat Rescue  
True Light Korean Church  
Ukrainian Youth Ensembles  
Vesnivka Choir  
Vocal Studio - Lorianne Swales  
YOGA Tree of Life - Suzanne Maltman  
YOGA with Sheila Bacopulos



## Daytimers

*Judith Dallimore, Coordinator*

### Accomplishments for 2019

Another successful year for the Daytimers. Numbers of guests in attendance has been maintained. There is a core group of guests from our own church, about a dozen regular attendees from St Giles Presbyterian Church and a few people come from the community at large. We serve an average of 65 to 70 lunches each month and the cost has remained at \$8.

Our presenters have all been excellent and have covered an eclectic mix of topics. We have a strong dedicated team of organizers, who plan, cook and serve lunches, and drive those guests who require transportation. High praise and thanks to all these people. When our regular people are sick we send a meal home to them. We maintain a book cart of novels that are bor-

rowed by many of the guests. During the months of July and August we arranged for drop in events. Zoran sets up the tables and AV equipment for us and we are enormously grateful for his help. We enjoy welcoming Rev Rick and the office staff to lunch, whenever they are available.

### The Future

Looking to the future, I will be retiring in June after 34 years as the coordinator. We welcome Anne Pietropaulo, who will maintain general oversight of the program.

*Respectfully submitted,  
Judith Dallimore, Chair*

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# Fundraising

*Joan Belford, Chair*

## Members of the Committee

Many people provide ideas and/or opinions to this committee and are kept informed of its progress; however, the key members of the committee are: Bill Cahoon, Barbara Clarke, Gail Cook-Bennett, Wilma Crago, Judith and David Dallimore, Ruth Johnson, Kathy Kitchen, Lynn Manning, Donna and Steve Mc-Corquodale, Joan Rayner, Joan and Dennis Schettler, Rev. Rick Tamas, Deb Turnbull, Judy and Murray Smith, Peter White.

## Responsibilities

The purpose of this committee is to raise money beyond the regular Sunday offerings to support the core operations of the church. The fundraising target is set by the HVUC Board..

## Meetings

The full Committee meets when needed, 5 or 6 times a year. Event subcommittees meet as often as needed to accomplish the task, sometimes weekly..

## Accomplishments/Activities /Initiatives during 2019:

In 2019, the Fundraising Committee raised \$25,534, exceeding our target of \$22,000 by \$3,534. This was accomplished through a number of events:

- Tour of Westmount Gallery
- Lenten Cans
- Sponsorship of Sunday Bulletins and/or Anthems
- Gospel Concert and Silent Auction
- Christmas Bake sale
- 2 Choir Concerts

Our biggest fundraiser of the year was the Fall Gospel Concert and Silent Auction. Many thanks to all the people who contributed to the success of that event, and especially to Valerie Wood, who not only organized and performed at the concert, but persuaded her parents to donate not one, not two, but three dinner parties.

The Fundraising Committee helps to support the mission of HVUC by coming up with creative activities that not only entice people to



support the church financially, but attract members of the

community to the church, and provide opportunities for fellowship among both current members of the congregation, and our guests..

## Plans for 2020

For 2020, we have exciting plans. We will continue with choir concerts, bulletin sponsorship, and our Lenten cans, though with a new focus on blessings. We are pleased that we will once again have a November concert and auction, featuring Valerie Wood and friends. The Tri-City Gospel Chorus is honouring us with one of their final concerts in April; we're running a Shredding Day in May, and presenting a wine-tasting in November. In addition, we will be offering an opportunity to support HVUC without spending an extra cent. Watch for details on Fundscrip to come.

*Respectfully submitted,  
Joan Belford, Chair*

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# Issues & Us

*Deborah Turnbull, Chair*

## Team Members

Catharine Clemens, Wilma Crago, Gail Hamblin, Susanne Hynes, Lynn Manning, Barbara Clarke, Lauren Kinnear and Deborah Turnbull (Chair).

## Mandate

In 2001, immediately after the tragedy of 9/11, our Church Board approved the formation of a committee called, "Issues and Us". Its purpose is to invite speakers to come to the church to make presentations and lead discussions that focus on local issues and issues relevant to the congregation.

## Speakers in 2019

The speakers in 2019 were: Pam Rocker, Board Chair, Broadview Magazine and Past President, Affirm United who spoke on becoming an Affirming Church.

Patrice Lavagnon, GAIN's Country Manager for Benin and Kevin McKay of GAIN Canada spoke on the building of wells in Africa and the role HVUC has played and can play in supporting the construction of these wells.

These presentations were very well attended. People from other churches and the community were invited to attend and some did.

Please contact Deborah if you have any suggestions for speakers in 2020.

*Respectfully submitted,  
Deborah Turnbull, Chair*



# Prayer Chain

*Sue Hillery*

## TAKING IT TO THE NEXT LEVEL

Have you ever been in a situation where you were at your wit's end or you were so afraid you didn't know where to turn? Or, perhaps you had a friend who was in difficult circumstances and you wished there was something more you could do to help?

If you answered yes to any or all of the above you will be pleased to know that the HVUC Prayer Chain continues to bring comfort to many people in our congregation and beyond. We pray for people of all ages and for all sorts of reasons. We pray for those in hospital and at home

who have acute or chronic medical conditions, for those with mental health and addiction issues, for caregivers and, for those who are grieving the loss of loved ones or going through other difficult life challenges. When people are in the throes of dealing with a crisis they are often unable to pray and so they appreciate the prayers of others. Those who make up the Prayer Chain (29 links in all) are always at the ready. Confidentiality is strictly observed within the group and requests can be anonymous, if desired.

We receive many words of thanks for the healing, strength and peace that can come from knowing others are praying for us. Sometimes our

prayers are answered promptly and directly, sometimes we require patience and perseverance and sometimes the answers are different from or far beyond what we ask for.

If you would like to make a prayer request for yourself or someone you know please email or call me. I will then pass the request on to the group.

Important note: If you are requesting prayers for someone else please get their consent first.

Furthermore, if you feel you would like to join our Prayer Chain you can also contact me.

*Respectfully submitted,  
Sue Hillery, Chair*

## APPENDIX A

# Worship & Faith Formation Ministry Committees

## Faith Formation - Sunday School *Claire Hatje*

2019 was an exciting and interesting year in JAM (Jesus and Me)

Each Sunday our lessons are based around the seven "Ps"

- Pause – one child lights the Christ Candle
- Prayer – children recite the Lord's Prayer
- Praise – children sing along to a different song each month
- Prepare – children watch a short video about our Bible lesson
- Plot – children read the Bible story

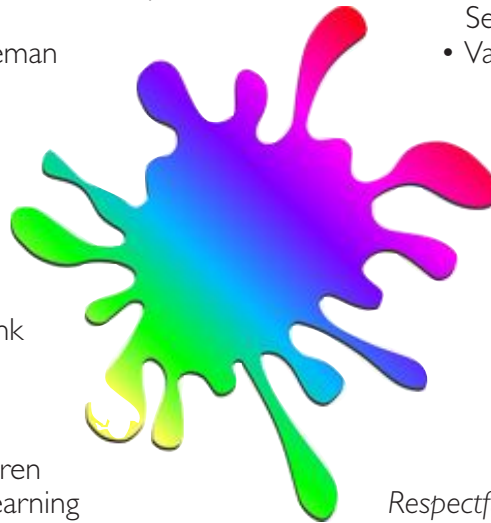
- Participate – children discuss the bible story and its message
- Play – children participate in a craft, game, and/or activity

Allison McColeman and Michelle Madill continued to coordinate the Sunday School and Nursery in Claire's absence. A big thank you to them for dedicating their Sundays to supporting our children in growing and learning with Christ.

## A Few Highlights

Here are a few highlights from our year:

- Baden Powell Sunday Service
- Various celebrations throughout (Valentine's Day, Easter, Thanksgiving, etc.)
- End of year party
- Outdoor carnival and kick off Sunday School



*Respectfully submitted,  
Claire Hatje*

## Faith Formation - Youth and Young families

*Licia Meldrum, Coordinator*

### Responsibilities

Weekly youth group meetings, 2-3 monthly youth group events, coordinating with parents/church admin, 4 quarterly family events, availability to network/provide resources with new families attending HVUC, assist Sunday School team/nursery with additional staff needs. Assist Rev. Rick with confirmation classes/baptisms etc.

### Meetings

Youth group weekly, faith formation bi monthly.

### Accomplishments

Established youth group 6-8 regulars, 15 at capacity. 3 family events so far, youth events, skits, coordination with cluster/Resonance proj/Go proj. Mission projects (*Youth without Shelter/Water for Life*), hosted cluster Christmas party, hosting cluster in March.

Youth foundation for continuing in the church, family outreach to bring in families to sustain the church. Caring creative connected.

### Goals

More events, bulletin board, youth room, fundraising. Local missions trip.

Respectfully submitted,  
Licia Meldrum

## Faith Formation - Adult

*Carla Sandrin, Chair*

Studied two excellent books "A New Earth – Awakening to Your Life's Purpose" by Eckhart Tolle and "The Universal Christ" by Richard Rohr during 2019. The studies generally included videos and extensive discussions.



## Music Ministry

*Jill Diane Filion, Director of Music*

In 2019 we produced 2 well attended concerts, one of which financially held its own and the other operated at a loss. Moving forward, I think it's imperative that tickets be sold as opposed to having a free will offering. The chancel choir are already rehearsing for our May 31st concert, Fascinating Rhythm and I have reserved December 13th for a Christmas concert.



We welcomed 2 new Chancel Choir members, lost 2 of the 3 Angel Voices and one handbell player. I am hoping that with the introduction of new congregation members, the numbers of all of the ensembles will be enhanced.

We were very fortunate to have Dr. John Derksen play the organ at a number of services throughout the year; he is booked for services until June of this year. I stumble along at my lessons with John, who is a great inspiration. I am very grateful for the financial support offered by HVUC for the continuation of these lessons.

I continue to strive to provide music that supports both the liturgy and Reverend Rick's vision for each service, using both traditional and non conventional repertoire. I have received encouraging words from many congregants, thank you so much.

Looking forward to a creative and inspiring 2020.

Respectfully submitted,  
Jill Diane Filion

## Worship and Music

*Joanne Stenerson & Catharine Clemens*

"We are pilgrims on a journey, fellow travellers on the road; we are here to help each other walk the mile and bear the load." (Hymn 595, *Voices United*).

We thank Deb Turnbull for her years as chair for the Worship & Music Committee.

### Members of the Committee

Rev. Dr. Rick Tamas, Catharine Clemens, Joanne Stenerson, Jill Filion, Deb Turnbull, Claire Hatje, Michelle Madill, Joanne Stenerson, Richard Temple, Peter White, Carolyn White-side, Judith Dallimore, David Dallimore, Laureen Kinnear, Constance Crosby, Bill Cahoon, Mary Moffat Johansson, Bruce Boyd, Nancy Roper, Barbara Clarke, Catharine Clemens, Gail Hamblin, Brian Goodman, Barbara Clarke, Kathy Kitchen, Licia Mel-drum, Eileen Joyce Harvey.

### Mandate

The Worship & Music Committee is responsible for working with the Ministers, Director of Music and Church School Staff to design and deliver effective, faithful and spiritual services and programs to all members of the congregation, young and old. This team meets approximately every two months.

### Accomplishments in 2019

Under Rev. Rick's leadership, different forms of worship continue to be explored with a focus on different musical styles, including traditional, jazz, gospel, praise and global. The congregation enjoyed these experiences and wish to continue having different music styles in services.

Different preaching styles and formats have also been explored to the great delight of the congregation. Our services continued to be inspired with dramatic readings and

the dramatization of Biblical messages, liturgical dance, animated children's stories and the use of audio-visual support materials. Our Christmas Eve Family Service married a traditional Christmas Pageant with a Contemporary Christmas Story. Worship experiences vary from inspirational traditional and non-traditional services, small group educational sessions, and through innovative Sunday School and youth programming.

Our Sunday School and youth programs have continued to grow. Small group devotionals also continued in 2019 including the Wednesday evening educational series, and Week of Guided Prayer. Kaleidoscope devotionals continued to be included in all Leadership Council and Committee meetings. These have been welcomed by most as they set the tone for our ministries both within the church and in the community.

Through our Worship experiences, HVUC strives to be Connected, Creative and Caring. Our worship is spirit-filled and spirit fuelled. Our Mission is: To worship God in a spirit of joy. To welcome all in a spirit of belonging. To care for one another and the world in a spirit of love.

### Plans for 2020

In 2020, our services will continue to focus on inspiring and building faith, and transformation. We will be adding Bible Study programming. We hope to continue to grow the children's choir (Angel Voices) and also the Chancel Choir. We are in an exciting period of liturgical evolution and experimentation and invite your comments and suggestions at any time. We also welcome all to join the Worship and Music team to ensure you have a voice in the planning of worship experiences. Our hope is to continue to offer worship experiences that bring us closer to God, no matter where we are in our journey.

*Respectfully submitted,  
Joanne Stenerson & Catharine Clemens*



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# APPENDIX B

## Congregational & Community Life Ministry

### Communications - *Susanne Hynes*

#### Membership

Susanne Hynes, Chair; David Dalimore, Brian Thomson, Chris Beukenkamp, Rev. Dr. Rick Tamas. Carolyn Whiteside handles our press releases and ads in newspapers and Snapd.

#### Inaugural Meeting

The Communications Committee held its inaugural meeting on February 15, 2019 at which time the Committee agreed on its goal and discussed its areas of responsibility.

#### Goal of the Committee

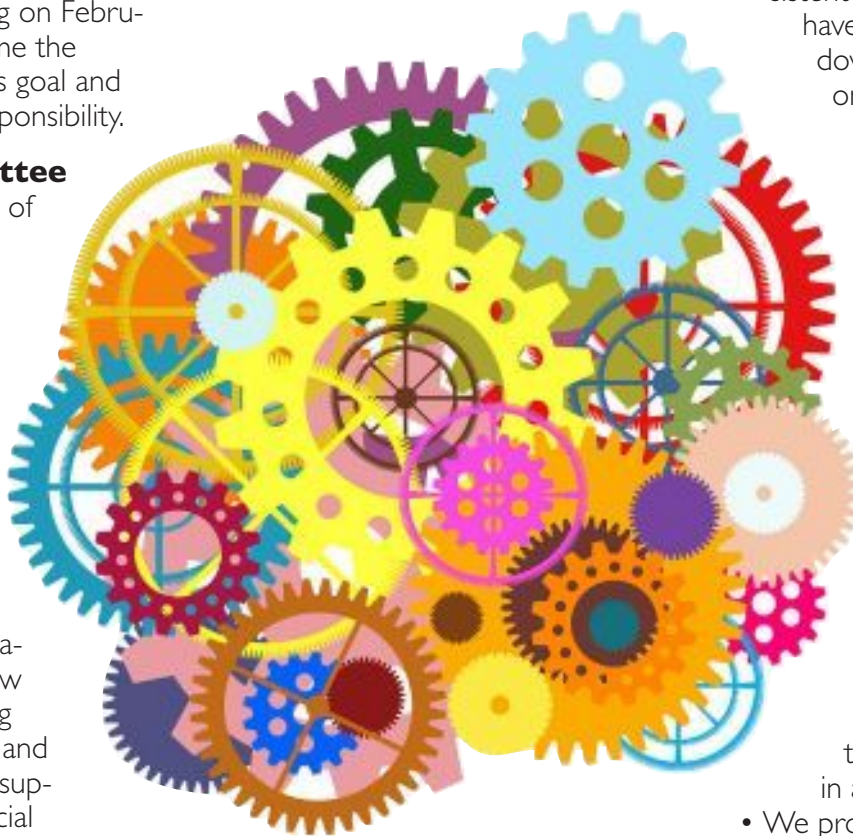
Spread the good news of Jesus Christ and disseminate information about Humber Valley United Church to its members, adherents and others in the wider community.

#### Areas of Responsibility

House style, posters, flyers, other promotional material, Connections, materials for visitors and new members, communicating with renters, EBlast style and content, PowerPoints to support Sunday services, social media: website, Facebook, Twitter and Instagram, welcoming on behalf of the church at concerts and events sponsored by outside renters, church bulletin boards, outside signs, church signage and communicating with newspapers and online services such as Snapd. Supervision of the communications work done by the church administrator has been assigned to the chair of this committee. The chair also signs off on promotional material produced by committees and teams at HVUC.

#### How often does this team/committee meet

The Committee met bi-weekly for a few months as it was getting started. It now meets monthly.



#### Accomplishments/Activities /Initiatives during 2019

This committee was very busy in 2019.

- Website: Refreshed and updated; trained Church Administrator
- Twitter: Began a twitter ministry to reach out to seekers. Our tweets are seen about 6000 times each month.
- Facebook: We have renewed our

Facebook site by frequently posting news and photographs about events and worship at HVUC. We sometimes pay to promote posts about events.

- Branding: We are ensuring that everything HVUC makes public uses the appropriate styles so that our church branding is consistent and recognizable. We have adopted the use of the dove symbol (a detail from one of our stained-glass windows) on many of our documents and publications
- Eblasts: We renewed the style and content of these weekly (and special) communications with the congregation. We work with the Church Administrator to proof the content.
- Advertised in Snapd and other newspapers.
- We produced a Contact Card which is found in all the pews.
- We produced a set of Christmas Cards using art by Glenn Wright as a means of promoting the church and in the process raised more than \$600.
- Outside signs: We requested quotes for new electronic outside signs from three companies and have engaged one of them to design new signs and gain necessary approvals from the City of Toronto.
- Committee members welcomed guests at all the concerts held in our church.



## Communications *continued*

- The Committee sent a survey to all event sponsors to find out how they advertise and what their needs are.
- We produced promotional cards about the church, the Advent/Christmas events and Lenten/Easter events. These were printed by an outside company.
- We were asked by the Transition Team to help write the Church's Living Faith story.
- We started work on the many Bulletin Boards in the Church.
- We published four editions of the church newsletter, *Connections*.
- We produced and disseminated an Event Checklist and Promotions Backgrounder to help event planners and keep the office informed about events in the church.

- We provided input to the Transition Team about the church's Mission and Vision Statements and about the wording and use of our three key words: Connected, Creative, Caring.

How does this committee help to implement the mission of HVUC?

By disseminating information (electronically, in print and by word of mouth) about our Church, this committee helps attract people to our worship services and events. Communicating information about HVUC is one of the ways we support our existing congregation and help attract new people to the congregation.

Our church newsletter, *Connections*, supports the work of the minister and other committees in faith formation; helps build and enhance a sense of community and connection

in the congregation; and spreads information about our church to others because it is available on our website and other social media platforms.

### **Brief Summary of Goals and Proposed Activities for 2020**

- New electronic outside signs
- Support the new Seniors' Program
- Redesign the church website
- Finalize new church branding
- Produce a visitor's package
- Continue to support committees and teams in promoting their events
- Continue the other ongoing communications activities of the church
- Work with our new ministry team when in place

*Respectfully submitted,*  
*Susanne Hynes, Chair*

## Hospitality/Fellowship *Cheryl Drake, Chair*

### **Members**

Barbara Clarke, Sylvia Cohen, Lynn Manning, Deborah Turnbull.

### **Responsibilities**

Provide food and hospitality for Humber Valley functions

Coordination of events is done through email.

### **Activities**

This committee was formed in 2019 under the new Board structure.

The following functions were provided from September until December 2019:

Fall BBQ, Issues and Us, Volunteer Fair, Reception to welcome Kelly

Wells, Congregational meeting, Pumpkin Pie Sunday, HVUC Choir Concert, Caroling night, Christmas Eve Services treats.



### **2020 Functions will Include**

Auld Lang Syne, Membership Luncheon, Pancake Supper, Maundy Thursday, Annual General Meeting Luncheon, Honorary Elders' Break-

fast, Pre-service Coffee weekly

We have thirty-four volunteers who are called upon quite often. All of these people care about Humber Valley and because of that help out where and when they can. Our sense of community and family is very important to the well being of our church and this team exemplifies the spirit of joy, belonging and caring.

We wish to thank Lorraine Pearsall who decorates for all the functions and does an amazing job.

### **Goals for 2020**

To find a way to have more volunteers for the Pre-service coffee that everyone seems to enjoy.

*Respectfully submitted,*  
*Cheryl Drake*



## Outreach

*Sally Jo Martin & Barbara Clarke, Co-Chairs*

### Members

Michelle Christie, Henry Cohen, Jean Koziak, Lynn Manning, and Janet McColeman.

### Mandate

The Outreach Committee at Humber Valley aims to give the congregation information about important social issues as well as opportunities to support charities in our local community, within Canada and internationally.

With \$7,500 from Capital Outreach, money donated in the last capital campaign, projects were chosen to support. As well, individual members of the congregation gave freely to many of these charities.



spiritual needs of individuals living with a life-limiting illness.

- Youth Without Shelter - a monthly Sunday dinner
- Inspire bursaries. This Canadian charity encourages education for Indigenous youth.
  - United Church camps - Sparrow Lake and Camp Scugog
  - Effect Hope - providing treatment for those suffering from leprosy
  - Roncesvalles United - donations of warm clothing for their Out of the Cold clients
  - Cans of soup for the St James Food Bank and Youth Without Shelter
- White Gifts for the Jane Finch Mission
- Canadian and African Business Women Alliance International
- Humber Valley also hosted a concert given by a visiting choir from an orphanage in Uganda.

### The projects supported in 2019

The Outreach projects supported in 2019 were:

- Water is Life - GAIN for a well in Africa and Water First which is a Canadian charity supporting water projects for Indigenous communities in Ontario.
- Dorothy Ley Hospice - offers programs and services designed to meet the physical, emotional, social and

The Outreach Committee welcomes anyone wishing to share this important mission work.

*Respectfully submitted,  
Sally Jo Martin & Barbara Clarke, Co-Chairs*

## Grands and Tots

*Cheryl Drake*

This group was a new initiative that was started in September 2019 by Cheryl Drake and Kathy Kitchen. They were looking after their grandchildren, Madilyn and Colby and thought it would be fun to start a little play group for other like minded grandparents. Gail Cook-Bennett joined the group with Calvin shortly after. Playing, singing, snack and periodic crafts fill the one hour session on Wednesdays from 10:30 to 11:30am in the Hearth Room. All grandparents are welcome to join in. Contact [cheryldrake@sympatico.ca](mailto:cheryldrake@sympatico.ca) to sign-up.



*Respectfully submitted,  
Cheryl Drake*

## Pastoral Care

*Kathy Kitchen, Chair; David Dallimore, Past Chair*

### Team members

Bill Cahoon, Barbara Clarke, Ruth Johnson, Bob Kinnear, Laureen Kinnear, Rose MacLean, Lynn Manning, Sally Roper, Wanda Sekunda, Joanne Stenerson, Rev. Dr. Rick Tamas (ex-officio)

The team welcomed Ruth Johnson and Bob & Laureen Kinnear in 2019.

Thank you to Shelagh Chapman who is no longer serving on our team, but served for over 10 years.

### Responsibilities of the Team

- To assist Rev Rick and our elders by visiting and offering support to the elderly, sick and bereaved.
- To help provide spiritual and practical comfort and support to our congregants of all ages and the community.
- To help celebrate joys and triumphs of our congregants.
- To continue to educate ourselves and others on how to care for each other and strengthen our relationships with our church and community.
- To encourage and work cooperatively with the Stephen Ministry team and Daytimers.

### Meetings

The Pastoral Care team usually meets once a month.

### Our Accomplishments During 2019

The Pastoral Care team assisted Rev. Rick by visiting and phoning the sick, the bereaved and our congregants who were unable to attend church services.

During 2019, Wanda Sekunda, our card secretary sent out 90 Sympathy, Thinking of You, Get Well & Special Occasion cards to our congregants. Thank you Wanda!

We held mid-week worship services at 3 senior residences- Scarlett Heights, Humber Heights and the Kingsway residence. Some services included Communion. Thank you to Rev. Rick, Joanne Stenerson and Judith Dallimore for leading these services. Also thank you to Jill Filion & David Dallimore who have provided the music accompaniment.

Copies of the Stephen Ministry booklets "Journeying Through Grief" were distributed and have proved to be very helpful to those who have recently been bereaved.

Stephen Ministry caregivers met with receivers.

A Pastoral Care service was held on June 23rd. A Stephen Ministry presentation was incorporated so that our congregants would learn more about this ministry.

An evening of *Comfort & Joy* was held on December 3rd. Church members who experienced a recent loss of a loved one were invited for dinner and a short meaningful service. Candles were lit in memory of their loved ones.

Our prayer chain continued with Sue Hillery adding prayer requests as she receives them.

Daytimers has again had a very successful year with 60 + attending on the last Monday of the month (excepting June and December when they meet in the middle of the month). For the first time Judith & David Dallimore hosted 2 informal drop-ins in the summer months.

The Pastoral Care Team helps to implement the mission of HVUC by caring and connecting in the spirit of love.

*Continued on next page*



## Pastoral Care continued

### Our Goals and Proposed Activities for 2020

We will continue to hold monthly services at Scarlett Heights & Humber Heights. It is our plan to do the same at Parkland the new retirement home that is being built near Richview Square.

We invited Rev. Dr. Deborah Hart to speak on the topic of "Grief" at an "Issues & Us" on February 23rd. We will support and encourage our congregants who are grieving to participate in the Grief Support Group which meets in April and May at Islington United Church.

The team will assist Anne Pietropaolo (Senior Coordinator) with planning and implementing new activities for our seniors.

We will assist Rev Rick in conducting another Pastoral care service highlighting Stephen ministry. We

continue to encourage and support this ministry.

There will be another evening of *Comfort & Joy* to be held on December 2, 2020. Pastoral care activities for this past year are ongoing.

We look forward to welcoming new members to our team.

A great big thanks to all members of the Pastoral Care team for their support and efforts.

***We rise by lifting others.***

*Respectfully submitted,  
Kathy Kitchen, Chair  
David Dallimore, Past Chair*



### United Church Families Andrea Ostvik Van der Vliet, Chair

During 2019 UCF prepared two meals (main course and dessert) for the *Out of the Cold* program at St. Matthew's Anglican church at Bloor and Shaver Streets in Etobicoke.

They also sent homebaked goods every month to the *Youth Without Shelter* program in Rexdale.

They plan to continue with this ministry throughout the upcoming year.

*Respectfully submitted,  
Andrea Ostvik Van der Vliet*

## Elders Brian Goodman, Chair

### List of 2019 Elders

Andrea Ostvik  
Van der Vliet  
Bob Kinnear  
Brenda Oliver  
Brian Goodman  
Brian Thomson  
Bruce Boyd  
Carla Sandrin  
Catharine Clemens  
David Dallimore  
David Kitchen  
Dennis Schettler  
Gary Halpenny  
Gary Ward  
Jack Berryman  
Janet McColeman  
Joan Rayner  
Joanne Stenerson

June Davis  
Kathy Kitchen  
Lynn Manning  
Marg Wallis  
Murray Smith  
Peter Clemens  
Peter White  
Richard Temple  
Ruth Johnson  
Sally Jo Martin  
Susan Hillery

### Looking Back to 2019

On looking back over the 2019, my primary theme is one of thanks.

First a huge thanks to retiring elders, Shelagh

Chapman and Jean and Jim Koziak who resigned in 2019. Jean and Jim and Shelagh have contributed for many years to various aspects of Humber Valley's community and spiritual life.

Our Elders Care, are Connected and Creative; they are choir members, ushers, committee members, Pastoral Care supporters and Stephen Ministers. In many ways the Elders are there to listen and to support you. Please also show your support back to your

Elder; your connection with them completes a spiritual circle.

### Looking Forward

In looking forward my word for the year ahead is hope. I believe hope springs from faith. It's a journey we are all on for the life and health of Humber Valley United. Thank you Elders for your gifts and your commitment.

*Respectfully submitted,  
Brian Goodman*

# STEPHEN MINISTRY<sup>®</sup> *by the* NUMBERS

## Humber Valley United Church

5

We've sent 4 members and a Minister to be trained as Stephen Leaders at the Stephen Ministries' training conference in Pittsburgh, Pa.

Since beginning Stephen Ministry, thirteen hurting people have received Christ-centered care from Humber Valley United Stephen Ministers.

4

Humber Valley United Church has been a Stephen Ministry Church for Four Years. We Enrolled in 2016.

6

Our 3 Stephen Leaders have trained 6 Stephen Ministers to provide high-quality, one-to-one Christian care to hurting people in our congregation and community.

Our Stephen Ministers receive a minimum of 20 hours of continuing education training a year. Please let us know if you are interested in becoming a Stephen Minister.



13

The Stephen Leader team estimates that Stephen Ministry at Humber Valley United Church has provided approximately 520 hours of care!

520

20

We need more Stephen Ministers! To learn more about our Stephen Ministry, contact the church office or one of the Stephen Leaders: Lynn Manning, Mary Moffat-Johansson, or Joanne Stenerson





## United Church Women

### Sharon Dowdall

#### Purpose of the UCW

The purpose of the U.C.W. is to unite the women of the congregation for the total mission of the church and to provide a medium through which they may express their loyalty and devotion to Jesus Christ in Christian witness, study, fellowship and service.

The U.C.W. continues to grow as new women members of the congregation join the fellowship enjoyed by the UCW women.

Our fundraisers, generate money for the U.C.W.-sponsored charities, both locally and beyond, as well as church projects. The activities help create a sense of camaraderie and belonging amongst our members as we all work together to support

both local church projects and our Mission and Outreach objectives.

#### 2019 Events

These 2019 events were:

- Bids 'n Bites luncheon and bridge held in April
- The Ladies Night Out held in October

The U.C.W. allocates approximately 40% of its budget to outreach projects, local and beyond. Our only church project this year was the re-gluing of the Hearth Room carpet, but the U.C.W. remains ready to assist with viable projects put forward for our financial assistance.

Our special focus charity this year was COPE Dog Services of Barrie, Ont. Canine Opportunity People Empowerment trains service dogs for Canines in the Classroom, Facility dogs for mental health purposes and mobility assistance dogs.

Come out and join in the camaraderie and fun at Unit meetings, our *Bids 'n Bites* Event on April 29, 2020, the U.C.W. Annual Meeting on May 24, 2020 following church and our *Ladies Night Out* event in October. Unit 6 meets the 1st Tuesday of each month and Unit 7 meets the 2nd Tuesday of the month. Unit 9 meets quarterly. All are welcome!

*Respectfully submitted,*  
Sharon Dowdall

| Expenses during 2019                        | Budget 2019      | Actual Expenditures | Balance as of Dec. 31, 2019 |
|---|------------------|---------------------|-----------------------------|
| <b>Outreach</b>                             |                  |                     |                             |
| M&S of United Church of Canada              | 2,400.00         | 2,400.00            | -                           |
| United Church Charities                     | 1,400.00         | 1,400.00            | -                           |
| Local, National & International Charities   | 3,700.00         | 3,700.00            | -                           |
| <b>Total Outreach</b>                       | <b>7,500.00</b>  | <b>7,500.00</b>     | -                           |
| <b>UCW General Expense</b>                  |                  |                     |                             |
| Office                                      | 400.00           | 91.26               | 308.74                      |
| Audit                                       | 300.00           | 300.00              | -                           |
| Annual & General Meetings                   | 400.00           | 383.68              | 16.32                       |
| Gifts                                       | 400.00           | 390.00              | 10.00                       |
| Toronto West Presbyterial UCW Expense       | 500.00           | -                   | 500.00                      |
| Miscellaneous UCW Expense                   | 200.00           | -                   | 200.00                      |
| <b>Total UCW General Expense</b>            | <b>2,200.00</b>  | <b>1,164.94</b>     | <b>1,035.06</b>             |
| <b>Congregational Expense</b>               |                  |                     |                             |
| Sunday Coffee & Special Occasions           | 1,400.00         | 1,214.58            | 185.42                      |
| Kitchen & Hearth                            | 700.00           | 769.34              | - 69.34                     |
| Miscellaneous Congregational Expense        | 200.00           | 51.28               | 148.72                      |
| <b>Total Congregational Expense</b>         | <b>2,300.00</b>  | <b>2,035.20</b>     | <b>264.80</b>               |
| <b>Total Yearly Expenses</b>                | <b>12,000.00</b> | <b>10,700.14</b>    | <b>1,299.86</b>             |
| <b>Church Projects</b>                      | <b>15,902.00</b> | <b>2,100.00</b>     | <b>13,802.00</b>            |
| <b>Balance Remaining as of Dec 31, 2019</b> |                  |                     | <b>\$15,101.86</b>          |



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# APPENDIX C

## Stewardship and Finance Ministry Committee

### Property

*Peter White*

#### Members of the Team

Bill Cahoon, Gord Grass, Frank Ker-shaw, Murray Smith.  
Principal Staff - Zoran Mrkovic  
Special Project, Sanctuary windows - Bill Ireland, Sally Jo Martin

#### Responsibilities of the Team

The purpose of this Team is three fold: A. preserve and protect our building and grounds from misuse and the ravages of time; B. ensure that all aspects of the property are within the compliance of the Provincial Building code, Fire codes, Accessibility codes and Safety codes and; C. provide a safe and useable space and up to date equipment for the use and enjoyment of the staff, congregants, renters and public that makes a positive contribution to the community.

#### How often does this team/committee meet?

Minimum of once every two months as a team, but more often as is warranted by the work that is underway.

#### Accomplishments/Activities /Initiatives during 2019

- Install speakers and volume control in Nursery and Sunday school
- Develop a conduit for wiring in the AV booth
- Re-glue carpet in the Hearth room
- Install new door hardware for Montessori access to playground
- Fix the approach ramp for walkers and wheelchairs at the

Anglesey entrance

- Experiment with bubble wrap as window insulation on single pane glass
- Update fire plan to be in compliance with Prov. Fire Code
- Trimmed planted and cut all elements of the outside landscape of the Church
- Convert computer and phone systems from Rogers to Bell

the needs of Toronto, our internal use of high efficiency lighting, our insulation of basement walls to cut back on heat loss make a meaningful contribution to the community as well as providing incentive for other churches.

Property has led the way in discussions with our area United Churches in the sharing of both administrative and service collaboration to assist in reducing expenses and staff / team time.



Continuing Special Project: the re-gluing of pieces of coloured glass in their proper location on the Sanctuary windows in order to maintain the integrity of those artful creations and their contribution to our Sanctuary

#### How does this committee help to implement the mission of HVUC?

Humber Valley was recognized by the United Church for its continuing leadership in energy conservation within our Church. Our solar panels continue to provide clean energy for

#### Major Priorities for 2020

- Continued development of an effective means of insulating all of the single pane glass in our church.
- Development of a capital project that will result in new washrooms on the main floor.
- Design and develop an exit strategy for the emergency exit of persons reliant on walkers and wheel chairs.
- Collaboration with the Communications Committee regarding the development of outdoor digital signage for the church.
- Investigation and resolution of storm water drainage issues with our neighbours.
- Designing a new flooring scheme for Steed Hall.
- Continue discussions with our renters re: development of a community beauty and restful spot possibly based on a labyrinth design.

*Respectfully submitted,  
Peter White*

## Audio Visual Team

### Peter White

#### Members of the Team

A loose affiliation of 7 volunteers and 3 paid staff: Kelly Wells, George Turnbull, and Bennett Brubacher

#### Responsibilities of the Team

The principal role is the provision of audio and visual components for the Sunday services. This role also leads to the provision of guidance to outside users wishing to use our system as well as provision of service for internal uses-concerts plays musicals etc.

The provision of the visual component of a Sunday service begins with the thematic purpose and design of the components being developed by the Minister and

Director of Music. Then the slides portraying the themes and showing the selected readings and hymns are created by Kelly, verified by the Minister and then loaded onto the AV booth computer. Then on Sunday, George and Bennett turn on the equipment, review the material, and direct the volunteers in presenting the visual components to the congregation and recording the entire service for distribution to our shut-in congregants.

#### Accomplishments/Activities /Initiatives during 2019

The major accomplishment of the AV Team was the consistent showing of material and contributing to the experience of worship in the sanctuary. We endeavored to add quality and not distract worshippers.

Maintenance of the audio/video equipment is an ongoing expense

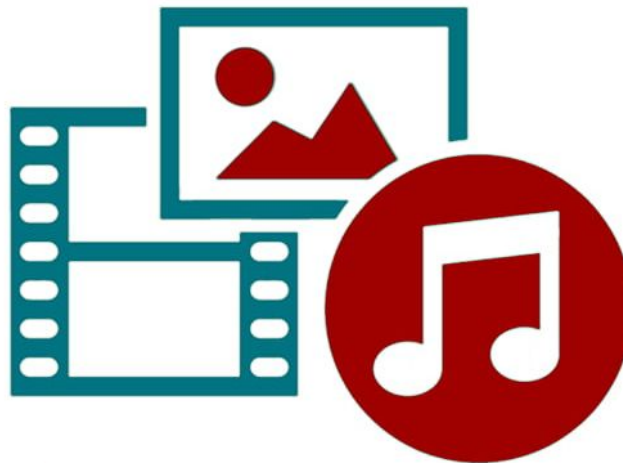
and we try to ensure that a gentle touch is always used.

How does this committee help to implement the mission of HVUC? By contributing to the quality of the worship services and recordings for those not able to attend we better the worship services at HVUC.

#### Brief Summary of Goals and Proposed Activities for 2020

Each time we have a major disruption and/or a machine goes down we begin to think about the newer digital processes that are available. With realization that that would mean replacing every component including the screens; the cost remains prohibitive and beyond our current financial grasp.

*Respectfully submitted,  
Peter White*







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