



MEMORANDUM

TO: _____ (Donor's Broker)

FROM: _____ (Donor's name)

Donor's Brokerage Account # _____

_____ (Donor's address)

DATE: _____

SUBJECT: Donation and Transfer of Shares of Publicly-traded Securities or Mutual Fund Units to
Humber Valley United Church

I wish to donate _____ of my shares / units (the "Donated Securities") of
_____ (name of the company or fund) I now hold
in my above-noted brokerage account to Humber Valley United Church (HVUC).

Accordingly, would you please transfer at your earliest convenience the Donated Securities to HVUC's account
#21DJY1L at **Research Capital Corp, 199 Bay Street, Suite 4500, Commerce Court West, Box 368**
Toronto ON M5L 1G2 416-860-6794; FAX 416-860-6798 Attn. Andrew Wilkes email
bkerr@researchcapital.com

If you require further details or information, please call me at _____ (donor's phone number)

Would you also please advise me when these units have been transferred.

Your prompt attention and assistance in this matter will be greatly appreciated.

Donor's signature

Donor's name (please print)

Note: In order to help ensure your instructions will be carried out smoothly and quickly, would the donor please send this memorandum to the donor's broker and also send a copy to Andrew Wilkes (HVUC's broker) at Research Capital at the above address so that both brokers will be alerted to, and be able to more easily co-ordinate, the transfer.